

**The South Devon Players Theatre & Film Company**  
**Actors agency contract**  
2017

We are deliberately trying to keep notes and rules to a minimum.

This is a team for experienced, confident, professionally-minded performers only.

Please note that we will never knowingly represent cast for roles which require a fee to apply or be cast, and that we do not represent cast for roles involving explicit sexual scenes.

#### WHAT PRODUCTION TEAMS CAN EXPECT FROM US

- Non-exclusive representation of performers, to local film, theatre and other performance production teams working in, or linked, to the Southwest of England. We represent actors primarily for speaking roles only. You may submit information on extras jobs, clearly stated, but we tend to avoid these.
- Information on open castings to be made available when relevant to the area or to specialist interests, via locked social media forum.
- Absolutely no fees outside of the remuneration agreed for the performers.
- The upholding of your right for your production and properties within, to be treated with full respect by the actors, in a professional, socially acceptable manner
- That all actors have proven themselves to us, as experienced, reliable and as stated on their resume.
- A reply within 24 hours with regard to suitable actors availability for your casting, alongside provision of their resume, and recent photograph for your perusal. Some actors at the start of their careers may not have a showreel, and instead may be asked to submit a video audition for yourselves.
- If a contracted actor falls ill, or some other unavoidable issue, preventing their completion of the task, to inform the production company via email, and phone, at the earliest opportunity and to provide whatever assistance we can, in order to find an alternative performer, or contact with other casting agencies who may be able to assist.

#### WHAT WE EXPECT FROM PRODUCTION COMPANIES

- Clear accurate information with regard to the production: This will usually involve payment status, dates & times, location, specialist skills required and details of the roles being cast.
- Prompt contact if one or more of our performers is cast, so that we can let the performer(s) know.
- The ability and willingness to communicate with regard to rehearsal/ show attendance
- Professional and pleasant behaviour towards all those others with whom you have to work.
- To respond promptly to any questions or concerns, on set or before.
- To raise any questions or concerns as soon as practicable.
- To provide agreed remuneration for the actor within the time agreed, and that the production company takes full responsibility for doing so.
- To act within the law at all times when working with our actors.
- To have due regard for health and safety.
- To provide credit to our team as a source for actors, in any film credits.
- The development of performance, and communication (verbal. Non-verbal) skills consummate with those required for a professional performance on stage and/or film.

**The South Devon Players Theatre & Film Casting Agency**

Production information

(please continue on a separate page if needed. By completing this information, you warrant that the details below are correct, and take full responsibility for their accuracy.

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YOUR NAME

PRODUCTION COMPANY NAME

PRODUCTION COMPANY WEBSITE

ADDRESS

EMAIL

PHONE

IS THE PRODUCTION PAID (Please state full payment rate)

IF THE PRODUCTION IS UNPAID, PLEASE STATE REASONS, AND ALTERNATIVE RENUMERATION OFFERED. (please note that while we fully support student projects, indie projects, etc, we also expect that companies with the facilities to pay actors, provide full payment. We require that all performers in unpaid jobs, receive travel expenses to the job, food on set, and at least one character portfolio photograph, as well as footage for their showreel, as absolute minimum.)

PRODUCTION DATES & CALL TIMES

PRODUCTION LOCATION (TOWN IS SUFFICIENT)

REHEARSAL TIMES & LOCATIONS

SPECIALIST SKILLS FOR THE CHARACTERS (eg horseriding, swimming, driving, public speaking, etc)

CHARACTER & ROLE DESCRIPTIONS

AUDITION DATES AND LOCATIONS. (OR IF ONLINE, PLEASE GIVE INFORMATION)

WHERE WILL THIS PRODUCTION BE SCREENED, OR PERFORMED?

WILL ACTORS NEED TO SIGN A NON-DISCLOSURE AGREEMENT?

DO ANY OF THE ROLES INVOLVE ANY NUDITY, HANDLING OF ANIMALS/ INSECTS

I understand that

- This is not a “drop in” or amateur dramatics hobby group, and that I am hoping to recruit from a professional team of serious dedicated performers in professional productions, and that I will be expected

to respect and work within that ethos.

- This casting does not require a fee for cast to get involved, or for explicit sexual scenes.
- The cast put forward for the job are instructed by our agency not take “on set” selfies or other images/ recordings, without specific personal permission, and to attend all shoots, performances and rehearsals, as they have agreed.
- If the production company cancel the project, they contact us as early as is possible, before the start of the job, in order for the agency to inform cast. Otherwise, the production company are liable to the actor for the cost of any wasted journey or other expenses (eg childcare, loss of earnings) incurred by the actor to attend the job. This information will be sent to [southdevonplayers@gmail.com](mailto:southdevonplayers@gmail.com),
- The production company will provide the agreed payments/ remunerations, within a time stated by the production company, and that if that time is overrun, that both the actor,, and The South Devon Players theatre & Film Casting Agency, will pursue the production company to provide this.
- I will help keep the rehearsal and performance locations, neat, clean and secured.
- Breaking the terms of this contract may result in my being immediately removed from the South Devon Players Theatre & Film Casting Agency.

**I also confirm**

- That I am aged over 18 at the time of signing
- I have the authority to provide the above information on behalf of the production company.
- That I am soley responsible for my behaviour, working on any production for which I am represented.
- That I will not bring myself, The South Devon Players Theatre & Film Casting Agency, or the production on which I am working, into disrepute in any manner whatsoever, either by my behaviour on the job towards other members of the production, or towards the public, or by my use of social and other media/ communication devices.

SIGNED

WITNESS

DATE

**Please state if Equity, Spotlight, BECTU or Mandy.com member:**