

## **The South Devon Players Theatre & Film Company**

### **Accessibility information for performers & crew**

We have a proud tradition of welcoming performers and crew, (and audiences!) with a range of access needs for our projects.

**If you have been cast or crewed in a show and you may have any access needs which will make it easier for you to perform your role in the coming production, please contact us to discuss how we can help with these. Please email us on [southdevonplayers@gmail.com](mailto:southdevonplayers@gmail.com) or phone Laura on 07855 090589.**

In line with both legislation and best practice, we are delighted to make any and all reasonable adjustments within our own remit, and if required, check on access and other facilities at our touring performance venues for you, and make especial arrangements with them, within their capabilities.

“Reasonable adjustments” means constructive adjustments to access, working practices, and materials, made within an organisation's means, resources & skills, to ensure that you are able to work safely, positively and happily, in your role.

**This could be things like large print scripts, physical access requirements, clothing design for costumes, use of a walking aid on stage, audio recording of your lines. We will not ask you anything about your needs / health that you do not wish to tell us.**

**A written record will be kept of your request and our responses by the director and/or stage manager, and shared with yourself. This will also inform our crew, on a need to know basis, what adjustments they may need to know to prepare for you. As a safeguard, should anything that was agreed, be accidentally missed or incorrect, we urge you to remind us, especially as we are not trained medics, and as some of our regular crew also have disabilities themselves which may affect their memory or cognition.**

If you should find that you require an additional or corrected adjustment later in the project, please contact us on our main email, with a written message to ensure that we know with plenty of time to spare. (We usually ask for around one month in order to make an adjustment.)

**Please note that at the end of each project, personal details of cast/ crew including access requirements will be retained for a maximum of three months (and then destroyed) so if you rejoin us for a following project, we will ask you to create a new note of your access requirements for us over email.**